

NSGIC Board of Directors Meeting  
November 27, 2017, 3 pm ET

**MINUTES**

**Executive Officers and Directors:**

Andy Rowan (NJ), President; Bert Granberg (UT), Past President; Dan Ross (MN) President-Elect; Anne Johnson (AK); Susan Miller (GA); Karen Rogers (WY); Jim Steil (MS); Tony Spicci (MO)

Absent: Cheryl Benjamin (NY)

**Other Council Officers:** Phillip Henderson (AL), Treasurer; Richard Wade (TX), Secretary

**Others Present:** Richard Butgereit (FL), Michelle Jones (NSGIC), Molly Schar (NSGIC), Joe Sewash (VA), Bronwyn Walls (NSGIC)

**Others Invited:** Committee Chairs; Designated Representatives; Staff

- I. **Call to Order; Roll Call & Establishment of Quorum** Andy Rowan  
President Rowan called the meeting to order and a quorum was established.
- II. **Changes/Additions to Agenda** Andy Rowan  
None
- III. **Announcements** Andy Rowan  
Molly gave a report on the reintroduction of the Geospatial Data Act and the GIS Day Reception. Bert reported the Carpe GEO Proposal is still being worked on, and should be ready later this week.
- IV. **Consent Items\*** Andy Rowan  
a. Adoption of [Board Minutes: October 30, 2017](#)  
Motion to accept the minutes was made and seconded; vote carried unanimously.
- V. **Treasurer's Report** Phillip Henderson  
a. October 31, 2017 Preliminary Financial Statements  
Phillip provided the preliminary financial report for October. He noted that revenues exceed expectations and that the Annual Conference final budget reconciliation should be presented at the December meeting.  
b. [2018 Budget for Approval\\*](#)  
Phillip presented 2018 Budget for Approval for approval. Bert asked for clarification on how 2017 budget will come in; Phillip and Molly reported that the revenues will be higher than forecasted, but final figures are not yet in. Motion to accept the budget was made and seconded; vote carried unanimously.
- VI. **Unfinished Business**  
a. [Employee Handbook\\*](#) Molly Schar  
Molly noted that the board reviewed the handbook over the last month. Andy noted that "executive director" and/or "board of directors" should replace instances where "company owner" is listed. Motion to accept the handbook with the minor change was made and seconded; vote carried unanimously.

***\*Indicates Board Action Required***

VII. **New Business**

a. [GeoWomen Special Interest Group](#)\*

Karen Rogers

Karen shared the committee charter being put forth for the group. Motion to accept the GeoWomen as a special interest group was made and seconded; There was discussion about whether GeoWomen should be a committee or a special interest group. The charter was noted to be similar to the charter of a committee, with corresponding roles, chairs and responsibilities. NSGIC bylaws do not address special interest groups as an official designation within the organization. It was noted that it is a new group in the preliminary stages. The motion passed by 7 votes to none, with one abstention.

b. Winter Virtual Caucus ([topics](#))

Karen Rogers

Karen showed the working agenda and noted that they have not received a lot of suggestions for new topics and invited any suggestions from board members.

c. Local Government Membership Level\*

Karen Rogers

Karen on behalf of the Member Services Committee moved to have the board vote to adopt an annual membership fee of \$150 for local government members. Currently the only option is the state level membership at \$365 and the lower price point was intended to be affordable for local government budgets or to be paid individually. Concern was expressed about the potential for states to feel a lower fee was unjust. One board member opined that NSGIC's mission is to serve states and membership recruitment should not extend to non-state government members. A suggestion was made to consider an introductory rate for both state and local members, potentially for a term of two years. The board asked the committee to explore the idea of the introductory period and determine its viability. No board action was taken.

d. [New Sponsorship Model](#)\*

Bert Granberg

Bert reviewed the new draft model and reported there has been extensive stakeholder input on the new proposed model. Motion to accept the new sponsorship model was made and seconded; vote carried unanimously.

VIII. **Reports – as needed:**

a. Executive Director's Report

Molly Schar

Molly introduce Bronwyn Walls as NSGIC's part-time communications coordinator to provide support for membership and general administration, as well as coordinate communications activities, including the website and social media, monthly newsletter. She noted that the geospatial programs manager interview period is underway and the incumbent is expected to be selected within the next month. The manager will be focused on the Geo-Enhanced Elections project, which has already begun. There is an outstanding unsolicited proposal made to USGS for a 3DEP coordination project. She also noted that Alaska has been selected for a Digital Coast Fellow, which NSGIC submitted on their behalf. Molly gave an update on the final financials for the 2017 Annual Conference and planning underway for the 2018 Midyear Meeting and 2018 Annual Conference.

b. Committee Reports:

1. Addresses & Transportation Committee

Jonathan Duran, Dan Ross

***\*Indicates Board Action Required***

No report given.

2. Conference Committee

Tony Spicci

No report given. Molly noted that the Conference Committee wanted the Board to consider an increase of \$25 for the registration fee for the Midyear Meeting to help offset more costly meeting destination. Molly shared that Tony reported that no abstracts have been received yet.

3. Corporate Leadership Committee

Sheila Steffenson

No report given.

4. Elections Committee

Shelby Johnson

No report given.

5. Finance Committee

Phillip Henderson

No report given.

6. Geospatial Preparedness Committee

Josh Groeneveld, Jon Paoli

No report given.

7. Member Services Committee

L. Pierce, K. Rogers, T. Johnson

Karen noted a Census Workshop will be held this Friday.

8. Next Generation 9-1-1 Committee

Ian Von Essen, Joe Sewash

No report given.

9. Sponsorship Committee

Bert Granberg

Already given during New Business.

10. GIS Inventory Committee

Richard Butgereit

Andy reported that the board needs to make a decision on sustaining this project for financial and staffing reasons.

IX. Andy confirmed upcoming board meeting dates and adjourned the meeting.

***\*Indicates Board Action Required***



