

**National States Geographic Information Council  
Board of Directors Meeting  
Monday, August 28, 2017  
Via web/teleconference**

**Minutes**

**Executive Officers and Directors Present:** Bert Granberg (UT), President; Andy Rowan (NJ), President-Elect; Chris Diller (WI), Past-President; Cheryl Benjamin (NY); Richard Butgereit (FL); Susan Miller (GA); Joe Sewash (NC); Tony Spicci (MO)

**Other Council Officer(s) Present:** Karen Rogers (WY), Secretary

**Committee Chairs, Staff, and Others Present:** Gar Clarke (NM); Josh Groeneveld (UT); Tim Johnson (NC); Michelle Jones (NSGIC); Bruce Oswald (NSGIC); Molly Schar (NSGIC), Gene Trobia, Ian Von Essen, Phil Worrall.

**I. Call to Order; Roll Call**

Bert Granberg, presiding, called the meeting to order. Michelle Jones performed Roll Call and a quorum of Executive Officers and Directors was confirmed.

**II. Changes/Additions to Agenda**

There were no changes/additions to agenda.

**III. Announcements**

There were no announcements.

**IV. Consent Items**

The July 31, 2017 Board of Directors meeting minutes and the August 2017 Membership Report were adopted by consent following review by Molly of new membership reporting information and format.

**V. Treasurer's Report**

Molly Schar, Executive Director, reported on Dan Ross's behalf in his absence. She reviewed NSGIC's current financial status based on the preliminary financial statements through July 31, 2017.

Moved, seconded and carried to adopt the Treasurer's Report as presented.

**VI. Unfinished Business**

There was no unfinished business to review.

**VII. New Business**

There was no new business to review.

## **VIII. Reports**

### **A. Executive Director's Report**

Molly Schar reported on the following:

1. Conference registration activities are ongoing. As we continue to improve the MemberClicks platform, we will identify ways to make self-service registration more accessible.
2. Ballots for elections at the annual in Rhode Island were sent out today. Craig Johnson needs to be replaced as Election Chair as he cannot attend the conference and run the election.
3. Cheryl requested that the footer on NSGIC conference reminders email blast be updated with new HQ address.
4. Membership – renewals are continuing. Michelle Jones created a new invoice which can be emailed for easy online credit card payment.

### **B. Report on DHS Contract Activities**

Bruce Oswald, Project Manager for NSGIC to the DHS contract (HSHQDC-15-C-00070 (Option Year 1) and DHS/NAPSG cooperative agreement), reviewed a written report on contract activity submitted to the Board in advance of the meeting.

Chris Diller requested if Bruce could find out if GIS Inventory data were usable during Hurricane Harvey in order to help communicate the value of these projects.

### **C. Committee Reports**

1. GIS Inventory Committee

Richard reported that the committee is hosting a webinar on Wed., August 30 which will be recorded for later review. Richard will send out a reminder to state reps.

2. Addresses & Transportation Committee

Gene Trobia reported that the committee is working on a conference session and committee meeting. NAD development is still in progress and will be discussed further at the conference.

3. Conference Committee

Tony Spicci reported that agenda is 95% finalized. This week is a big deadline week -- early registration period, awards, and hotel block all close this week. Michelle reported that current registration for the Annual Conference is 101, and the hotel block is nearly full.

4. Corporate Leadership Committee

No report.

5. Elections Committee

No report.

6. Finance Committee

No report.

7. Geospatial Preparedness Committee

Josh Groeneveld reported that the committee did not meet in August due to a conflict with the Geospatial Preparedness conference in Tuscaloosa. The committee will meet in Providence.

8. Member Services Committee

Karen Rogers reported the committee is working on a new membership model that will be discussed during the State Caucus at the conference. New member orientation will be facilitated by Chris. Molly and Michelle will work on the presentation deck. Member Services Committee members will attend.

9. Next Generation 9-1-1 Committee

Joe Sewash reported that the committee is reviewing conference content in preparation for their meeting and drafting a workplan for coming year. The committee is supporting Molly in preparing for a presentation at the NASNA Fall Meeting in October.

10. Sponsorship Committee

Chris Diller reported that the NSGIC staff has researched the files and financials from SMG on sponsorship agreements and invoices to create a current analysis of the receivables. Molly is working with our new bookkeeper to get a current financial picture now that they both have access to NSGIC's books in the Sage accounting system. At present, there is an estimated \$45,000 sponsorship shortage of the annual budget goal. The committee will update Board as more accurate information is compiled.

**IX. Confirm Next Board Meetings**

The next Board of Directors meeting will be held Monday, September 25, 2017 at the conference.

Bert reported the Geospatial Data Act language is being discussed within a COGO working group. We are waiting to see what comes out of those active negotiations. Chris is NSGIC's representative to the working group.

**X. Adjournment**

Moved, seconded and carried to adjourn the meeting.

Respectfully submitted,

Karen Rogers, Secretary



