

ATTENDEES

- Cheryl Benjamin
- Bill Burgess
- Bill Johnson
- Patrick Melancon
- Ian Von Essen (Chair)
- Sheldon Baumgartner
- Andy Rowan
- Will Craig
- Ivan Weichert
- Laura Blastic
- Joe Sewash
- Brian Brady
- Charlie Hickman

AGENDA

- 1.) Review & Approve Minutes form Last Meeting
- 2.) Presentation on Census Bureau Questionnaire and the GIS Inventory
- 3.) Review of NG911WG Charter - <http://www.nsgic.org/work-groups>
- 4.) NG911WG Session at Midyear
- 5.) New Items

DISCUSSION

1.) Review & Approve Minutes form Last Meeting

- Benjamin suggested that we strike one item on the minutes regarding information regarding NY that was incorrect
- Any other changes?
- None raised
- Minutes approved by vote

2.) Presentation on Census Bureau Questionnaire and the GIS Inventory

- Burgess demonstrated the custom Address Authority Questionnaire that was developed for the US Census Bureau
 - Census approached NSGIC with a draft survey for Address Authorities
 - We commented on their survey document and offered to make it a feature of the GIS Inventory if they were interested.
 - This is for their pilot project activity
 - NSGIC needed to convert the GIS Inventory to its content management software to be able to provide this type of custom questionnaire.

- We did that over the summer
 - It is accessed from the large green button on the Home Page of the [GIS Inventory](#)
 - What the user gets is a subset of the questions in the regular GIS Inventory that matched the questions the Census Bureau wanted to ask
 - This creates a 'light' version of the user profile in the System
 - We custom tailored the 'Addresses' data layer form to include numerous attributes that are of interest to Census
 - All of the information in this form goes into the same fields in the database as any standard user would complete
 - We are able to produce metadata from this questionnaire and post it in our Web Accessible Folder (WAF) and make it available to our Catalog Service for the Web (CSW)
 - In the Administrative Panel, an Administrator can run custom reports of users that created an account through this particular interface
 - They can also run a national report from the reports tab
 - Wanted to show the Work Group this survey form since there has been talk about surveying the State 9-1-1 Boards and PSAPs
 - This tool could be used and then it is fully integrated with the rest of the GIS Inventory database
- What type of address file is this intended for?
 - Probably the address authority that assigns addresses to describe the data that they produce - not certain how Census views this
 - Should we look at using this capability to survey the PSAPs nationally?
 - If we go to PSAPs we need to be very sensitive about working directly with the states
 - The individual states should be involved in coordinating this effort within their borders
 - General Agreement
 - We will start with the NY and MI questionnaires and work toward consensus on the questions with the Work Group and then proceed
 - There won't be any additional programming on the GIS Inventory
 - Realistically, it will require about 2 days of time from Burgess which are 'sunken' costs

3.) Review of NG911WG Charter - <http://www.nsgic.org/work-groups>

- We need to update the charter and turn it in this week for consideration by the Board
- There is an issue with tying it to the current Strategic Plan but we can provide a generic statement
- Are the Goals in October notes fed by the Objectives?
- No, this was just input from those on the call
- Von Essen and Rowan will look at the charter and make the required updates

4.) NG911WG Session at Midyear

- Draft Letter for NENA Speaker invite completed by Andy; will be sent by Ivan.
- Have we provided NENA with a list of topics we want them to speak to?
- Not yet, want to do that today
- NENA Data Model went to internal review and will go to public comment about the time of the Midyear meeting

- How do we get NSGIC involved in the review of the data model?
- They are also working on their version of the FGDC Address Standard
- There will only be a 2-week period
- Why is this so short?
 - Small groups that put a lot of effort in the standards and don't have time to take extensive comments
 - They follow-up in special meetings later for revisions
 - They are compelled to move their process forward quickly
 - They are getting pressure from the vendors so that they have a target for development
- The standards can be several hundred pages
- Can NSGIC leadership talk to their Leadership about working together?
- Yes, but we need to have the right focus and contact points
- As an organization, we need to alert the states when the standards come out for review and urge them to respond
- We should also try to get some of our people to sit in on the workgroups
- The NENA members don't have a lot of GIS background, although that is changing
- Database provider discussion – like Verizon – often have their own addressing standards
- a lot of this information/standards is controlled and corrected at the local level
- When bad ALI returns (bad addresses) occur, MSEG Managers at the PSAP level can submit address corrections to the MSEG and correct those address records.
- Each company has their own road standard
- NENA standard will say that if you are providing address information that it has to be broken down to the smallest component pieces

5.) New Items

- Should we approach FCC to get them to impose an address standard on the private providers
- Yes – sounds like a good idea
- We should talk to NENA first to see what they have done in the past with FCC and if they have any concerns
- Just this week, FCC issued a rule on text messaging

Action Items

- Laura and Cheryl will send their questionnaires
- Andy and Ian will edit the Charter and send in
- Anyone that wants to get involved in NENA workgroups can do that – don't need to be a NENA member