

ATTENDEES

- Andy Rowan (Co-Chair)
- Bill Burgess
- Brian Brady
- Cheryl Benjamin
- Curtis Pulford
- Dan Miller
- Dennis Pedersen
- Ed Arabas
- Gene Trobia
- Ian Von Essen (Co-Chair)
- Joe Sewash
- Laura Blastic
- Nathan Lowry

AGENDA

- 1) Review & Approve Minutes from Last Meeting (sent with notice for this meeting)
- 2) Status Update on NSGIC's NENA - MOA Representative
- 3) Status Update on NENA GIS Data Model Committee
- 4) Status Update on Address Summit by USDOT & Census
- 5) Status Update on Mid-Year NSGIC Meeting
- 6) Marketing our NSGIC NG911 Survey
- 7) NASNA Discussion
- 8) Revisiting our Top Ten List http://www.nsgic.org/public_resources/NG_9-1-1_Top_Ten_State_Coordinator_081811_Final.pdf

DISCUSSION

1) Review & Approve Minutes from Last Meeting (See Attached)

- The October meeting minutes were distributed with the announcement for this meeting
- There was a long list of URL's that Cheryl sent out after the meeting. Should they be in the meeting notes?
- They were put on the web page where they are more accessible
- Do we have a motion to accept them?
- Motion was made and seconded
- Minutes were approved by a voice vote

2) Status Update on NSGIC's NENA - MOA Representative

- The Committee nominated Cheryl Benjamin (NY) for this role
- This has been approved by her administrative staff and counsel

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- They put together a package for approval by the Governor's Office and are waiting for a reply
 - Cheryl is putting in paperwork for the NSGIC and NENA meetings that are in the first quarter of 2015
 - Cheryl will notify the Committee Chairs when approval is received

3) Status Update on NENA GIS Data Model Committee

- It sounds like this group is moving toward completion of the Data Model
- Cheryl spoke to Jim Shepherd at NENA about the NENA GIS Data Model
- NENA is concerned about the completion of this document and they are also looking for ways to improve their standards development process
- NENA is looking at some of the efforts currently identified as standards and considering moving them for consideration as informational documents
- It is difficult to manage some of the very large standards groups
- In some cases, this is due to members bringing up issues that were already settled when those members have not been active in all meetings
- With regard to the GIS Data Model, it is being voted on to be sent to the Administrative Group to go out for its second internal NENA review
- There were some concerns about how it aligned with other standards
- It will go out to all committees for review and those comments need to be adjudicated and then it will go to the public review
- Some issues in this draft were set aside due to the NENA process, but they will be brought back in during the next round of reviews
- Next Gen 9-1-1 Data Management Standard completed the public review earlier this year but as a result of comments received, it will be released as an informational document instead of a standard. The informational document just came back from the NENA Authoring Committee Review with only 4 comments. These will be adjudicated; the document will go for NENA All Committee review in early 2015, and can then be published.
- There are some administrative documents specific to NENA that are out for review at this time
- Michigan is starting some new work and they want to use the new NENA standard – what could they use in the interim?
- New York had the same issue and joined this NENA workgroup to be able to use the draft standard as a guide for developing a NYS data model, knowing that it will change before its final release.
- Michigan should join ASAP to be able to sit in on the All Committee review
- The membership link is on the NENA Core Services Page. You have to guarantee participation each week.

4) Status Update on Address Summit by USDOT & Census

- The USDOT and Census Bureau are working together to host an Address Summit that is planned for April 2015
- Funding for this event is being provided by USDOT
- It is tentatively planned for April 8-9, 2015, in Linthicum, Maryland, at the Maritime Institute Training Facility which is near BWI Airport

- We believe the objective of this effort is the development of options for creating a National Address Point Database that is accurate, up-to-date, and publicly accessible
- This is the next logical step in the process since the Census Bureau has already conducted a Needs Assessment and NGAC has issued their National Address Database Use Case Paper posted at: <http://www.fgdc.gov/ngac/meetings/december-2014/index.html>
- Another issue came up recently with regard to the USPS Address Database
- It appears that USPS has made an agreement with the US Dept. of Justice to allow their use of the database and that will include use by other Federal agencies
- USPS has also indicated that they will outfit letter carriers with GPS units to start collecting x, y coordinates and include them in the database

5) Status Update on Mid-Year NSGIC Meeting

- The final call for presentations has been made
- We need to decide today if we will propose a NG 9-1-1 session to the Conference Committee
- If we do want a session, what should the focus be, and do we have any volunteers to give presentations on these topics?
- There is a two hour session set aside for NG 9-1-1 that could include a facilitated discussion similar to last year's Midyear Meeting
- Would like to hear about the NG 9-1-1 deployments that are happening around the country
- Sometimes jurisdictions or providers are calling their implementations Next Gen when they really aren't – don't take text, etc.
- Could we reach out to NASNA and had some of the members come to the meeting?
- Michigan member is the President of NASNA – Laura will reach out to her and see if she can identify some states
- Darryl (??) in Colorado is the NASNA Treasurer and might also be able to help here
- We will need to think about travel arrangements
- This session would be a real benefit to the members
- USDOT is looking to incorporate address data into the ARNOLD model and this could be part of the session
- We could have lightning talks about how people are developing data for multiple needs
- Knowing how states are handling PSAP and Emergency Service Zone boundaries would be valuable – not the problems, but the success stories
 - This is handled differently in the tabular MSAG vs the GIS
- Learning how to put the four required NENA datasets into the system would also be important
 - Centerlines, PSAP Boundaries, County Boundaries (Authoritative Boundaries), and Emergency Service Zone Boundaries
 - Emergency Service Zones are dynamic and designing a maintenance program is important
- In Maine, the state makes the changes that are submitted by local governments
- In Texas, the regional governments make the changes and push them to the state
- Michigan splits responsibility between the state and local governments
- Learning about the spectrum of state implementations would be interesting
- We talk about NG 9-1-1 and we need to demystify it as much as possible – really helping people understand it is important

- We also need a basic understanding of the role of GIS in NG 9-1-1 implementations – the GeoComm webinar was very good to help explain this
- We have many moving parts like the networks that need to be implemented
- Maybe have Kathy Liljequist speak on behalf of NENA and do something similar to the GeoComm webinar that was very basic
- The Committee Chairs will meet over the next week with some members to develop an abstract and work to secure speakers for the Midyear
- Nathan Lowry and Laura Blastic will contact their NASNA reps and let the Co-Chairs know the results
- Cheryl Benjamin has already sent a note to Kathy Liljequist
- We will need to deal with CLC/Speaker issues
- We should also think about Laurie Flaherty from USDOT – Burgess will reach out to Steve Lewis to touch base with Laurie

6) Marketing our NSGIC NG 9-1-1 Survey

- The survey was completed late last year and reviewed by NENA early this year
- A few states expressed interest in the survey, but it has not generally been marketed for widespread use
- We need to do that, or this work has no value
- The survey questions and possible responses can be viewed at the following URL, although no one has taken this survey, so results will not be included.
- https://www.surveymonkey.com/sr.aspx?sm=F9ne_2bBfxXmCSOML3vCNKRL2N3ChgEoO1Fpb2Ejnr4HM_3d
- This was sent to the State Reps several months ago – maybe resend it
- We need to post the link on the web site with a paragraph of explanation
- Put together a short flyer that can be sent out to others

7) NASNA Discussion

- This was about building a stronger relationship with NASNA
- Some of the State Reps work closely with their NASNA counterparts
- Asking some of them to come to the conference will make this a little more ‘real’
- We will discuss this at later meetings

8) Revisiting our Top Ten List

- The list is available at: http://www.nsgic.org/public_resources/NG_9-1-1_Top_Ten_State_Coordinator_081811_Final.pdf
- This document is three years old
- During previous meetings, we discussed the need to update the document
- So far, no suggested edits have been received
- The text has been included below
- Please make any suggested edits using track changes and return your edits to the Committee Chairs by Monday, January 5, 2015.
- A new document will be drafted for review and approval at the January meeting.

Top Ten Document

Sidebar Text

NSGIC's NG 9-1-1 Work Group developed this list of actions that you can use to effectively engage your 9-1-1 community.

New features of NG 9-1-1 are:

- Conducting real-time two-way voice, text and video emergency calls via IP-based networks;
- Accessing personal sensor notifications including collision detection systems and medical alert systems;
- Transferring emergency calls and associated data to other PSAPs;
- Issuing area-specific multimedia emergency alerts to wireline and wireless devices.

To use these features PSAPs will need to use standardized, interoperable geographic information, including:

- Location-specific data that is received and integrated, in real time, into a common operating picture;
- Common data standards & models that allow for interoperability between PSAP locations and first responders in the field;
- Building address/entry point files for structures and properties.

Main Body of Document Text

Improving Relations with Your 9-1-1 Board and Public Safety Answering Points (PSAPs)

1. Reach out to your state 9-1-1 organization. You can find it at the following web site <http://www.nena.org/state-local-chapters> .
2. Attend meetings of your State 9-1-1 Board, and the state chapters of the National Emergency Number Association (<http://www.nena.org/state-local-chapters>) and Association of Public-Safety Communications Officials (<http://www.apco911.org/new/membership/chapters.php>) to better understand their issues and their unique 'politics.'
3. Find out where their dollars are being spent. Are they supporting duplicate or inefficient data collection, or do they have costly [MSAG](#) license fees (per record fee)? Determine where you can help reduce their costs and improve quality of service.
4. Understand their unique GIS data issues. Do they have system limitations, non-standard data types, ingestion problems, lack of standards, or antiquated software?
5. Visit a PSAP to take a tour. Ask questions. See how their maps and data are being used. Learn what else the Center wishes it could do from a geospatial perspective.
6. Work with the PSAPs to improve the accuracy of jurisdictional boundaries and emergency service zones (e.g. fire box districts, EMS and police boundaries).

7. Develop a sound business plan using the [NSGIC/FGDC guidelines](#) to show them the Return on Investment (for their operation and the entirety of government operations) by working on data collection at a regional/statewide basis as opposed to funding individual EOC's or PSAPs to collect their own data.
8. Give presentations, instead of just handing out fact sheets, when you attend 9-1-1 Board, APCO and NENA meetings. Get in front of them to get name recognition.
9. Get your county organization (NACo affiliate <http://www.naco.org/about/partners/Pages/StateAssociations.aspx>) more involved in NG 9-1-1.
10. Invite the state NENA Chapter to become a voting member of your GIS Council.