

ATTENDEES

- Cheryl Benjamin (NSGIC Liaison to NENA, NY)
- Christian Jacqz (NSGIC Liaison to NENA, MA)
- Richard Kelly (NENA Liaison to NSGIC, 911 Datamaster)
- Kenny Miller (Co-Chair, Michael Baker)
- Molly Schar (NSGIC Executive Director)
- Joe Sewash (Co-Chair, NC)
- Ian Von Essen (Co-Chair, WA)
- John Beasley, Ark-Tex Council of Governments, TX
- Glenn Condon, NM
- Brian Crumpler, VA
- Michael Fashoway, MT
- Raymond Horner, West
- Patrick Melancon, GeoComm
- Curtis Pulford, AZ
- Dan Ross, MN
- Andy Rowan, NJ
- Jim Steil, MS
- Ken Wall, MT
- Martha Wells, Spatial Focus

AGENDA

1. Call Meeting to Order
2. Approval of last meeting minutes
3. Status of Action Items
4. NG 9-1-1 Updates
 - a. NENA GIS-related Standards
 - b. Upcoming NENA Conference
 - c. NEAD Updates
 - d. Other NENA News
 - e. NG911 Now Coalition
 - f. NASNA
 - g. URISA
5. NSGIC Midyear Meeting
 - a. NEAD Status Presentation
 - b. National 9-1-1 Office Presentation
 - c. Joint Committee Meeting w/Addressing & Transportation Committee
 - d. NSGIC / NENA Meeting
6. Next Generation 9-1-1 Act of 2017
 - a. Overview
 - b. Next Steps

7. Review of 71-501 Workgroup Progress
8. New Items
9. Adjourn

DISCUSSION

1. Call Meeting to Order (Ian Von Essen)
 - a. Ian Von Essen called the meeting to order at 12:09p EST.
2. Approval of last meeting minutes (Ian Von Essen)
 - a. Cheryl Benjamin provided clarifications and updates to the 20170112 minutes.
 - b. The committee approved the 20170112 with updates by consensus.
3. Status of action items (Joe Sewash)
 - a. Ian Von Essen will follow-up with Andy Rowan for status of tri-committee meeting notes from NSGIC 2016 Annual Conference.
 - i. Ian Von Essen will contact Andy Rowan to clarify status of tri-committee meeting minutes.
 - b. Cheryl Benjamin / Richard Kelly will provide update on status of NEAD Location Accuracy for PSAPs ISF at March Committee Meeting.
 - i. Joe Sewash indicated this will be discussed under agenda item 4.c.
 - c. Cheryl Benjamin and Richard Kelly will provide recap on NEAD discussions at JCM for March Committee meeting.
 - i. Joe Sewash indicated this will be discussed under agenda item 4.c.
 - d. Committee members should forward any NEAD questions to Richard Kelly in advance of NSGIC Midyear Meeting.
 - i. Completed. Richard Kelly will discuss NEAD update at NSGIC Midyear under agenda item 5.a.
 - e. Cheryl Benjamin and Molly Schar will arrange any support from NSGIC NG 9-1-1 Committee needed for NSGIC Midyear Meeting events for NOW Coalition.
 - i. Completed. Cheryl Benjamin and Molly Schar will discuss under agenda item 4.e.
 - f. Cheryl Benjamin and Molly Schar will provide an update on NOW Coalition activities and opportunities at March Committee Meeting.
 - i. Joe Sewash indicated this will be discussed under agenda item 4.e.
 - g. Joe Sewash will report update on NSGIC/URISA progress at March Committee Meeting.
 - i. Joe Sewash indicated this will be discussed under agenda item 4.g.
 - h. Joe Sewash will reach confer with NSGIC Address & Transportation Committee leadership to confirm meeting topics.
 - i. Completed. Joe Sewash and Dan Ross will discuss under agenda item 5.c.
 - i. Cheryl Benjamin will work with Brian Fontes (NENA) to identify availability and meeting topics in Washington / Annapolis area.
 - i. Completed. Cheryl Benjamin will discuss under agenda item 5.d.
 - j. Molly Schar and Committee leadership will follow up with Laurie Flaherty at NSGIC Midyear Meeting on future steps with national 9-1-1 database

- i. Joe Sewash indicated this will be discussed under agenda item 5.b.
 - k. Joe Sewash will work with Molly Schar to develop a timeline for when the Committee can begin making plans to integrate Memberclicks tools.
 - i. Molly Schar provided a presentation on Memberclicks at the 2017 NSGIC Midyear Meeting. The initial focus of Memberclicks implementation will focus on replacing the current NSGIC website and core membership services.
 - ii. **Action: Molly Schar will provide regular updates on committee functions in Memberclicks.**
 - l. Joe Sewash will disseminate a Google Doc to facilitate 71-501 review among the workgroup.
 - i. Joe Sewash completed this task on January 20.
 - ii. Joe Sewash will discuss under agenda item 7.
 - m. The workgroup will prioritize completing the review of 71-501 document before the NSGIC Midyear Meeting.
 - i. Joe Sewash indicated 71-501 workgroup had a conference call on February 22.
 - ii. Joe Sewash indicated this will be discussed under agenda item 7.
 - n. The 71-501 workgroup will discuss options and further work at the March Committee Meeting.
 - i. Joe Sewash indicated this will be discussed under agenda item 7.
- 4. NG 911 updates
 - a. NENA GIS-Related Standards
 - i. Cheryl Benjamin provided an update on the status of the NENA NG 9-1-1 GIS Schema. Comments received during public review are being compiled and reviewed by the work group leaders. Work group meetings will begin in April to adjudicate public review comments.
 - ii. Map database service for out of area calls
 - 1. Richard Kelly indicated map database services was discussed at the NENA Joint Committee Meeting (JCM). An ISF is under development and the NENA / NSGIC liaisons will report on progress.
 - iii. I3 v3 review
 - 1. Cheryl Benjamin reported there will be reconciliation of '*Mandatory / Conditional / Optional*' elements between the NENA NG 9-1-1 GIS Schema and Appendix B of the NENA I3 V3 and CLDXF.
 - 2. Cheryl Benjamin reported NENA I3 v3 will include recommendation to transition to JSON/REST.
 - b. Upcoming NENA conferences
 - i. June 3-8 / Annual conference
 - 1. No Discussion.
 - c. NEAD updates

- i. Cheryl Benjamin and Richard Kelly reported NENA Development Steering Council (DSC) is processing an ISF for NEAD accuracy statement for PSAPs. The issue has been assigned to NENA PSAP Operations Committee. The work group will address technical issues related to delivery of NEAD information to PSAPs and address outreach and training.
- ii. NEAD materials discussed at NENA JCM
 1. NEAD implementation is one year out.
 2. Discussions focused on the roles of the National Emergency Address Database (NEAD) as the database proper, and the National Emergency Address Manager (NEAM). The NEAD is the platform and database, while the NEAM is data validation process.
 3. NEAD will not be shared beyond carriers, and details on discrepancy handling are not expected to be disclosed.
 4. NEAM validation will initially be to the building level; validation to subaddresses is indeterminate.
- d. Other NENA News
 - i. Additional NENA JCM updates
 1. Cheryl Benjamin and Richard Kelly provided additional updates from NENA JCM.
 2. Cheryl and Richard have asked to develop a webinar series for best practices for leading a NENA work group webinar series
 3. Working group will be formed to assess data flow to the PSAP in NG 911. Data flow will address transitional phase issues and multimedia standards.
 4. The NENA NG911 system management go-to handbook is being developed. The handbook will outline development of PSAP operations standards.
 - ii. Cheryl Benjamin confirmed she spoke with Brian Fontes (NENA) about the invitation for NENA to participate in the FGDC Address theme subcommittee. NENA has submitted Roger Hixon and Chris Carver as representatives.
- e. NG911 Now Coalition
 - i. Cheryl Benjamin provided an update on the NG911 Now Coalition. The Coalition participated in the NENA 911 Goes to Washington event.
 - ii. Don Brittingham indicated the Coalition plans to initiate regular calls with partners, perhaps quarterly. NSGIC is a partner of the Coalition.
- f. NASNA
 - i. Joe Sewash and Cheryl Benjamin provided an update on NASNA. A call is planned with NASNA Executive Director Evelyn Bailey to discuss opportunities for NSGIC to partner with NASNA on areas of mutual interest.

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- ii. **Action Item: Cheryl Benjamin, Molly Schar, and Joe Sewash will provide an update on NASNA engagement.**
 - g. URISA
 - i. Joe Sewash indicated a meeting with the URISA NG911 Task Force is pending scheduling.
 - ii. **Action item: Joe Sewash will provide an update on discussions with URISA.**
 - 5. NSGIC Midyear Meeting
 - a. NEAD Status presentation
 - i. Cheryl Benjamin and Richard Kelly provided an overview of NEAD materials presented at the NSGIC Midyear Meeting
 - b. National 9-1-1 Office presentation (M Schar / Kenny Miller)
 - i. Molly Schar and Kenny Miller provided an overview of the National 9-1-1 Office presentation by Laurie Flaherty at the NSGIC Midyear Meeting
 - c. Joint committee meeting w/ Address & Transportation
 - i. Cheryl Benjamin provided an overview of the joint meeting with the Address & Transportation Committee.
 - ii. Cheryl Benjamin and Joe Sewash provided information on the leadership group meeting with Laurie Flaherty to discuss opportunities for NSGIC to contribute ideas and subject matter experts to improve survey content related to the National 9-1-1 Profile Database
 - iii. **Action Item: Cheryl Benjamin and Joe Sewash will provide an update on next steps related to NSGIC input for the National 9-1-1 Profile Database.**
 - d. NSGIC / NENA meeting
 - i. Cheryl Benjamin and Molly Schar provided an update. Cheryl Benjamin, Richard Kelly, Andy Rowan, Molly Schar and Joe Sewash met with Brian Fontes in Annapolis. The focus of the conversation was on the draft Next Generation 9-1-1 Act and opportunities for NSGIC to provide comments on the draft language.
 - 6. Next Generation 9-1-1 Act of 2017
 - a. Overview
 - i. Cheryl Benjamin and Joe Sewash provided background information.
 - ii. The language is being developed in consultation with staffs from Senators Klobushar (D-MN) and Nelson (D-FL).
 - iii. The draft bill broadly establishes training, standards, and governance support. Governance would be through increased support of the National 9-1-1 Office.
 - iv. NSGIC comments need to be focused on introducing appropriate definitions and references to GIS datasets, which are not currently included in the draft language.
 - b. Next Steps

- i. Joe Sewash will establish a Google Doc for committee members to review the draft document.
 - ii. NSGIC NG9-1-1 Committee Leadership will consolidate comments from committee membership.
 - iii. **Action Item: Cheryl Benjamin and Joe Sewash will provide an update on the disposition of comments on the Next Generation 9-1-1- Act of 2017 to the committee.**
7. Review of 71-501 Workgroup Progress
 - a. Christian Jacqz provided an update on working group progress on reviewing the NENA 71-501 standard for MSAG / ALI / GIS data preparation and validation. The group is continuing to work on the draft NENA ISF.
 - b. **Action Item: Christian Jacqz will provide an update on the 71-501 working group to the committee.**
8. New Items
 - a. URISA NG 9-1-1 Task Force
 - i. Sandi Stroud provided an update on the URISA NG 9-1-1 Task Force. The charter for the group has been approved within the URISA structure. The group will focus on identifying gaps and opportunities to support awareness of GIS support required for NG 9-1-1.
 - ii. URISA is a partner with the NextGen 9-1-1 NOW Coalition.
 - iii. The committee discussed mutual areas of interest and opportunity to work on common goals and deliverables.
9. Adjournment
 - a. Meeting adjourned at 1:01p EST.
 - b. The next scheduled committee meeting is May 11, 2017 at 12:00n EST.
 - c. The NENA 71-501 workgroup will have a workgroup conference call in March at a time to be determined.

