

ATTENDEES

- Cheryl Benjamin (NSGIC Liaison to NENA, NY)
- Christian Jacqz (NSGIC Liaison to NENA, MA)
- Joe Sewash (Co-Chair, NC)
- Ian Von Essen (Co-Chair, WA)
- John Beasley, Ark-Tex Council of Governments, TX
- Brian Brady, AZ
- Michael Fashoway, MT
- Patrick Melancon, GeoComm
- Curtis Pulford, AZ
- Dan Ross, MN
- Ken Wall, MT

AGENDA

1. Call Meeting to Order (Ian Von Essen)
2. Approval of last meeting minutes (Ian Von Essen)
3. Status of Action Items (Joe Sewash)
4. NENA Update (Cheryl Benjamin)
 - a. NG911 GIS Data Model Workgroup
 - b. Fall/Spring conference/meeting format change
 - c. Website Update
5. 2017 Annual Conference (Joe Sewash)
 - a. Plenary topics
 - b. Committee meeting
 - c. Committee report / business meeting
6. Committee Participation (Cheryl Benjamin)
7. Committee Leadership / Continuity (Cheryl Benjamin / Ian Von Essen)
8. MemberClicks (Cheryl Benjamin / Christian Jacqz)
 - a. Introduction / walk-through
 - b. Forum content / walk-through
 - c. NG 9-1-1 Library
9. Adjourn (Ian Von Essen)

DISCUSSION

1. Call Meeting to Order (Ian Von Essen)
 - a. Ian Von Essen called the meeting to order at 12:06p EDT.
2. Approval of last meeting minutes (Ian Von Essen)
 - a. The committee approved the 20170511 with updates by consensus.
3. Status of action items (Joe Sewash)

- a. Cheryl Benjamin and Joe Sewash will update the committee on final disposition of NSGIC's comments on the draft Next Generation 9-1-1 Act of 2017 language.
 - i. Cheryl Benjamin and Joe Sewash provided an update to the committee. This action is complete.
 - ii. The Committee provided draft comments to the Board for review. As per recommendation of National Emergency Numbers Association (NENA) CEO Brian Fontes, Molly Schar forwarded NSGIC's comments to John Branscomb, Senior Counsel of the US Senate Committee on Commerce, Science and Transportation, CC'ing Brian Fontes. Copies of NSGIC's comments were subsequently forwarded to the Industry Council for Emergency Response Technologies (iCERT), the National Association of State 911 Administrators (NASNA), and URISA leadership.
- b. Molly Schar will provide an update on the NENA Annual Conference at the July committee meeting.
 - i. Cheryl Benjamin and Joe Sewash provided an update to the committee for Molly Schar. This action is complete.
 - ii. Molly met with NENA CEO Brian Fontes. Molly and Brian discussed NSGIC's comments on the draft Next Generation 9-1-1 Act of 2017. Brian suggested there is an opportunity for NENA and NSGIC to explore joint development of outreach materials for NG911 and GIS.
- c. Joe Sewash will provide an update on the NSGIC / URISA call at the July committee meeting.
 - i. Joe Sewash provided an update to the committee. This action is complete.
 - ii. Committee leaders for the NSGIC NG 9-1-1 Committee, URISA NG 9-1-1 Task Force, and executive directors for both organizations met by conference call on 20170512. The group discussed mutual interests and goals, and agreed to a continuing dialog. The next meeting is pending scheduling.
- d. Cheryl Benjamin and Joe Sewash will provide an update on resolution of the NSGIC input to the National 911 Database assessment at the July committee meeting.
 - i. Cheryl Benjamin and Joe Sewash provided an update to the committee. This action is complete.
 - ii. In follow-up to the 20150504 meeting with National 911 Database contractor, committee leadership and Molly developed five proposed database elements (questions) for consideration. The five elements focus on the required data layers of the NENA NG 911 GIS schema (road centerlines, PSAP operational boundaries, and dispatch boundaries for police, fire, and emergency medical services). NSGIC also forwarded an offer to develop supporting materials for distribution to NSGIC state representatives and NASNA members to encourage consistency in responses.
 - iii. During general discussion, Dan Ross asked if address points could also be included. Cheryl explained NSGIC was brought into the discussions for proposed updates late in the process. The contractor's initial offer was to modify the single existing question relating to MSAG and GIS reconciliation. The decision to focus on the required layers from the NENA NG 911 GIS schema left address points out. Address points could

- be proposed in the next iteration, depending on how the current proposal is received.
4. NENA Update (Cheryl Benjamin)
 - a. NG911 GIS Data Model Workgroup
 - i. Cheryl Benjamin provided an update on the status of the NG 911 GIS Schema Workgroup. The public comment period produced 208 comments. Ninety-six (96) have been resolved to date. The Workgroup is on-track to finish by late November. There will be a follow-up public comment period limited to items adjudicated from the original public comment period prior to release of the schema.
 - ii. During general discussion, Ian Von Essen requested additional clarification on the timeline and milestones remaining to release the GIS Schema. Cheryl Benjamin indicated the current timeline is for the workgroup to finish adjudication of public comments by late November. The revised GIS Schema document is projected to be released sometime in December for public review. The comment period of this version is expected to run through end of January 2018. Public comments in this review will be limited updates generated from the original public review; new comments or issues will be prohibited. The timeline to adjudicate comments received during the second public review will be a function of the number of comments received.
 - iii. During general discussion, Ian Von Essen raised a concern about differences across WGS 84 and coordinate system / projections from authoritative sources. Cheryl Benjamin suggested this issue can be identified during the next public review as a future topic under Section 2.6: *Recommendation for Additional Development Work* for a subsequent version of the GIS schema.
 - b. Fall / Spring NENA conference / meeting format change
 - i. Cheryl Benjamin provided an update on upcoming changes to formats of NENA meetings. The fall NENA conference has been focused on standards and best practices. With the latest changes, these topics will be moved to the spring NENA meeting.
 - ii. The Fall 2017 meeting will be a NENA Joint Committee Meeting (JCM). It is scheduled for 20171009-2017102, in Irving, TX at the AT&T Center. The first one and a half days will be breakout workgroups on committee and workgroup items. The second half of the JCM meeting will be plenary format.
 - c. NENA Website Update
 - i. Cheryl Benjamin provided an overview of updates to the NENA website same content but now mobile friendly.
 5. 2017 Annual Conference (Joe Sewash)
 - a. Plenary topics

- i. Joe Sewash provided an overview of current planning for the 2017 Annual Conference by the NSGIC Conference Committee. The committee discussed potential plenary topics. Cheryl Benjamin, Christian Jacqz, and Ian Von Essen discussed potential lightning talk abstracts. Joe Sewash will investigate submitting a multi-state panel. Dan Ross indicated he is planning to submit an abstract for material presented to the FGDC Address subcommittee for Minnesota's address project that is closely tied to NG 911.
 - b. Committee meeting
 - i. Joe Sewash confirmed there will be a dedicated NG 911 Committee Meeting on Thursday morning (20170928) at 7:00a.
 - c. Committee report / business meeting
 - i. Joe Sewash indicated the Conference Committee is considering a different format for committee reports for the Annual Business Meeting. In lieu of a PowerPoint template, committees may be requested to develop narratives for contribution to a NSGIC Annual Report ahead of the Annual Conference. Committee reports for the Annual Business Meeting will be condensed to a style similar to Roll Call of States to focus on committee accomplishments and goals.
6. Committee Participation (Cheryl Benjamin)
 - a. Cheryl Benjamin led a discussion on committee participation. Committee leadership intends to take advantage of MemberClicks functionality to channel regular updates to the committee and general membership. As part of this transition, committee meetings will transition away from informational updates to drive progress on workplan items. The current charter is clear on committee membership expectations to participate in executing workplan deliverables. Committee leadership needs additional support to effectively drive outcomes and opportunities.
7. Committee Leadership / Continuity (Cheryl Benjamin / Ian Von Essen)
 - a. Cheryl Benjamin and Ian Von Essen lead a discussion on committee leadership and continuity. Cheryl and Ian have pending professional transitions in the next one to two years. Committee leadership is interested in mentoring replacements to ensure continuity and smooth transition of committee leadership.
8. MemberClicks (Cheryl Benjamin / Christian Jacqz)
 - a. Cheryl Benjamin and Christian Jacqz led a comprehensive walkthrough of the NSGIC MemberClicks website with special focus on NG 911 areas of current and future content.
9. Adjourn (Ian Von Essen)
 - a. Meeting adjourned at 1:16p EDT.
 - b. The Committee will plan an interim meeting in mid- to late-August to review Annual Conference preparation items.
 - c. There will be a regular committee meeting on September 13, 2017 at 12:00n EDT

