

**ATTENDEES**

- Ian Von Essen (Committee Co-Chair, WA)
- Cheryl Benjamin (NSGIC Liaison to NENA, NY)
- Christian Jacqz (NSGIC Liaison to NENA, MA)
- Richard Kelly, (NENA Liaison to NSGIC, 911 Datamaster)
- Andy Rowan, NJ
- Bert Granberg, UT
- Bill Bates, Michael Baker International
- Bill Farnsworth, ID
- Bob White, ME
- Dan Ross, MN
- Greg Spadorcio, GeoComm
- Jim Steil, MS
- Ken Nelson, KS
- Matt Peters, UT
- Molly Schar, NSGIC Executive Director
- Patrick Melancon, GeoComm
- Paul Barnes, MS
- Peter White, West Safety Services
- Sandi Stroud, Michael Baker International
- Sean Goodwin, NH
- Tim Johnson, NC
- Todd Radulski, West Safety Services

**AGENDA**

1. Call meeting to order
2. Round table introductions
3. Review Committee Annual Report
  - a. Meetings and Accomplishments
  - b. Status of NG911 Act of 2017
  - c. Engagement with the NG911 NOW Coalition
  - d. Engagement with the National 911 Office
  - e. Engagement with NASNA
  - f. Engagement with NENA
  - g. Goals for next year
  - h. Committee Charter
4. New Items
5. Adjourn meeting

**DISCUSSION**

1. Call meeting to order (Ian Von Essen)
  - a. Committee Co-chair Ian Von Essen called the meeting to order at 7:22am EDT
2. Round table introductions (all)
  - a. Attendees introduced themselves and the organization that they represented.
3. Review Committee Annual Report (Ian Von Essen, Cheryl Benjamin)
  - a. Meetings and Accomplishments
    - i. The Committee's Annual Report was reviewed, noting that while the Committee has been meeting only every other month, the Co-Chairs and liaisons meet in the alternate months for planning activities and making forward progress on Committee activities.
    - ii. It was also noted that this is one of NSGIC's most active Committees.
  - b. Status of NG911 Act of 2017
    - i. Executive Director Molly Schar provided a brief status on the NG911 Act of 2017. NSGIC is on record as supporting the GDA and we continue to believe in this legislation and the intent of lawmakers to build a robust national spatial data infrastructure.
    - ii. NSGIC is taking an active role working with fellow COGO members, however current discussions are at a stalemate.
    - iii. A Geospatial Data Act discussion forum has been set up under the Executive Director's Circle and includes links to articles and position statements from various organizations.
  - c. Engagement with the NG911 NOW Coalition
    - i. There has been no update from the NG911 NOW Coalition since NSGIC submitted comments last fall on the Coalition's NG911 Gap Analysis and Next Steps document.
    - ii. Cheryl Benjamin, NSGIC Liaison to NENA, raised the lack of any information from the Coalition with NENA Executive Director Brian Fontes earlier in the year at NENA's Joint Committee Meeting. This may have sparked conversations between NENA and other NG911 NOW Coalition members as in June, the Coalition organized an informational meeting in Washington DC. NSGIC was invited to discuss the role of GIS in NG911. Committee Member Kenny Miller attended and presented on behalf of NSGIC with Ian, Joe, Molly and Cheryl participating by webinar.
  - d. Engagement with the National 911 Office
    - i. As a follow-up to a meeting at the NSGIC Mid-Year meeting with Laurie Flaherty, National 911 Office, the Committee Co-Chairs and NENA/NSGIC liaisons met with the National 911 Office's contract staff regarding the

need for relevant GIS questions in the 2017 National 9-1-1 Profile Database survey. Only one poorly worded MSAG-related question exists.

- ii. Following the call, Committee leadership developed five new questions regarding the development status of mandatory NG9-1-1 GIS layers. The format of the questions aligns with the other Profile Database questions. These were submitted to the National 911 Office in May.
- iii. It was noted that should the questions be accepted, they would not be included in the National 9-1-1 Profile Database survey until early 2018 with publication in January 2019. The Committee discussed NSGIC doing their own version of the survey limited to these five questions. It was suggested that perhaps a few states could first pilot the survey questions for readability and understanding and then a tweaked (if needed) version of the questions could be made available to other state NSGIC members. Cheryl Benjamin noted that New York State was planning to do a GIS data readiness survey this fall and would be willing to be a pilot state.

**Action: Cheryl Benjamin will provide an update on New York State's GIS Data Readiness Survey at the November Committee meeting.**

- e. Engagement with NASNA
  - i. This year engagement with NASNA began. Executive Director Molly Schar and Committee Leadership had an initial conference call in early spring with NASNA Executive Director Evelyn Bailey. Molly was subsequently invited to speak at the October 2017 NASNA meeting.  
**Action: Committee Leadership will help Molly prepare materials for her presentation at the NASNA meeting.**  
**Action: Molly Schar will provide an update on the NASNA Meeting at the November Committee meeting.**
- f. Engagement with NENA
  - i. NENA-related activities included presence at NENA's Joint Committee Meeting in January (Cheryl) and Annual Conference in June (Molly), held a webinar in January that explained the NG9-1-1 GIS Data Model and tips for submitting comments during the document's public review (Cheryl), and formed a Workgroup that reviewed NENA 71-501: *NENA Information Document for Synchronizing Geographic Information System Databases with MSAG & ALI* and identified items within the document that should be updated to make the document more relevant for NG911 should an update occur.
- g. Goals for Next Year

- i. Identifying, mentoring, and transitioning to new Committee Co-Chair and a new NENA liaison due to upcoming retirements (Cheryl, Ian). Volunteers are needed to take on these roles so that they have the advantage of being mentored over the next year while all committee leadership is still available.
- ii. Continue/increase engagement with external organizations, in particular fostering the relationships with NENA, NASNA, the National 911 Office, and the NG911 NOW Coalition.
- iii. Collaborate and develop resource and communication materials for use by NSGIC members. This will include setting up and populating the NG911 page(s) in the MemberClicks Library for public consumption, moving Committee working materials into the NG911 Committee only pages in MemberClicks, and updating the Committee membership in MemberClicks. Today's sign-in sheet had columns for attendees to indicate whether they wanted to be an active member or only receive notification of updated and newly posted library materials and NG911 Forum Topics.
- iv. Continue to follow and comment on legislation related to NG9-1-1, in particular the NG9-1-1 Act of 2017 and the National 911 Office's proposed rulemaking for a \$115 million grant program to upgrade 9-1-1 (comments due on 11/5/2017).  
**Action: Committee will review proposed rulemaking and provide comments that can be rolled up into a letter for NSGIC Board review at the October 30 Board Meeting.**
- v. Continue to follow and comment on NEAD developments. Cheryl Benjamin noted that she has been following the FCC's website related to the vertical rules for location accuracy via an RSS feed. No new updates have been posted on it regarding the NEAD.

h. Committee Charter

- i. It was noted that the Committee Charter needs to be reviewed and updated so that it is in alignment with NSGIC's 2017-2018 Strategic Plan.  
**Action: Committee Leadership will begin to look at the Charter prior to the November Committee meeting.**

4. New Items

- a. Cheryl Benjamin recommended Committee members take time to read the new document "NG911 & FirstNet: A Guide for State & Local Authorities" that she recently had emailed to Committee members. Published by the National 911 Office and NASNA, the document provides a high level overview of NG911 and FirstNet, their differences, and the need for them to be interoperable.
- b. Suggestions for NG9-1-1 Topics for Mid-Year Session
  - i. The lifecycle of NENA document development

- ii. NENA GIS-related Documents: What are they, what is their development status, and what parts of them are important
- iii. NENA Forest Guide: Several states are implementing NG9-1-1 (ME, NH, VT; MN, IA, SD, WI) and have a need for a Forest Guide
- iv. NEAD
  - 1. NEAD Validation. FCC is not emphasizing accuracy at this point in time. For example, validation against the NEAD can currently be done against MSAG ranges.
  - 2. West Safety Services offered to have a conversation-like discussion on what information comes back to the telecommunicators.
  - 3. Christian Jacqz noted that at FOSG he spoke with a person about Open Source and the NEAD. They discussed an alternative to the NEAD for meeting vertical accuracy. Perhaps this could be a mid-year topic.
- 5. Adjourn (Ian VonEssen)
  - a. The meeting adjourned at 8:20am